The Cobbles Lower Peover, Knutsford Cheshire, WA16 9PZ

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Head Teacher: Mrs Sharon Dean B.A, P.G.C.E, L.T.C.L, N.P.Q.H

Email: head@lowerpeover.cheshire.sch.uk

3rd October 2023

Dear Parents/Carers

Last academic year, Governors communicated their concerns regarding the high volume and nature of emails being received by class teachers, so as a reminder, and for information to all our new parents, I would like to reiterate the following:

Teachers are currently receiving an excessive number of emails, requesting individual information that has previously been supplied via the weekly class teacher emails, e.g. book changing days, PE slots, homework. Deadlines for homework are detailed on each class homework page on the website.

Also, please note that results of spellings are not given to parents on a weekly basis, but please be assured that we would contact you directly if there was any concern regarding results obtained.

Staff will share specific information and an overall report at the upcoming parent consultation evenings.

If you have any concerns, please email me directly on head@lowerpeover.cheshire.sch.uk and not to staff personally.

Any logistical emails should be sent to <u>admin@lowerpeover.cheshire.sch.uk</u> and <u>NOT</u> to the class teacher, as they do not access emails throughout the day.

Thank you for your support.

Yours sincerely

Mrs Dean

Head Teacher

